

AGNR Checklist

Memoranda of Understanding for Research Participant Payments

All Items listed below must be included along with the completed and signed Memorandum of Understanding in order for the Dean's Office Cash Management Team to proceed. Packages missing required documentation will be returned to the department without review.

- Required Documentation:
- [Signed] MoU for Research Participant Payments
 - [Signed] Departmental MoU for Participant Incentives
 - Approved IRB Consent Forms
 - IRB Approval Memo
 - Project Budget and Justification
 - Kualu Research Printout with Approved Period of Performance (formerly COEUS)

NOTE: The project budget and justification are required for sponsored research; if the justification does not outline research participant support needs, include the page(s) from the awarded proposal outlining the human subjects research.

*These items will be submitted to the Comptroller's Office.

Study Control Information:

Principal Investigator	<input type="text"/>
Fund Custodian	<input type="text"/>
Study Name	<input type="text"/>
IRB Protocol Number	<input type="text"/>
Dept KFS Account	<input type="text"/>
AGNR Dept Business Contact	<input type="text"/>

Description of RPP Distribution (if not detailed in the Budget Justification):